

GROUP BOOKING REQUEST

Please complete and submit this request at least two (2) weeks prior to your visit.

Entry fees apply to all group bookings.

Please be aware that the Museum is staffed by volunteers and your booking is dependant on their availability.

This booking form is not a confirmation and does not guarantee that the particular request can be fulfilled. Once this form is received and availability assessed, a booking confirmation notice will be provided within 7 working days.

YOUR DETAILS (PLEASE PRINT IN BLOCK LETTERS)

COMPANY / SCHOOL NAME

ABN

CONTACT PERSON

CONTACT PHONE NUMBER/S

POSTAL ADDRESS

EMAIL ADDRESS

BOOKING DETAILS (PLEASE PRINT IN BLOCK LETTERS)

DATE OF VISIT

ARRIVAL TIME

DEPARTURE TIME

COMPANY GROUP BOOKING DETAILS:

NUMBER OF ADULTS

NUMBER OF CHILDREN

SCHOOL GROUP BOOKING DETAILS:

NUMBER OF STUDENTS

NUMBER OF ADULTS (MIN 1:10 RATIO) STUDENTS AGE / GRADE RANGE

PAYMENT DETAILS (PLEASE PRINT IN BLOCK LETTERS)

PAYMENT OPTION (NOTE: EFTPOS IS NOT AVAILABLE AT THE MUSEUM)

CASH / CHEQUE ON DAY

INVOICE TO BE SENT

NOTE: INVOICE WILL BE SENT AFTER YOUR VISIT

Please return this form to the Esperance Museum:

Email: museum@esperance.wa.gov.au

Post: PO Box 507, Esperance WA 6450

Fax: 08 9071 0600

Phone: 08 9083 1580

RECEIVED BY (NAME)

DATE RECEIVED

CONFIRMATION DATE